

**ADMINISTRATION**

Heath B. Chasanov  
Superintendent

Derek V. Prillaman  
Assistant Superintendent

Donna R. Hall, Ed.D.  
Director of Instruction

Elyse Baerga  
Supervisor of Student Services

Kevin G. Long, Ed.D.  
Supervisor of Administrative Services



**BOARD OF EDUCATION**

Paul M. Breeding  
President

Walter P. J. Gilefski  
Vice President

John C. Barr

Steve C. McCarron

Jeffrey W. Allen

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*"Quality Education for Quality Children"*

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**OPEN SESSION**

Thursday, November 15, 2018

**REGULAR BOARD MEETING**

Woodbridge Board of Education  
Phillis Wheatley Elementary School  
48 Church Street  
Bridgeville, DE 19933  
6:00 P.M.

**1. CALL TO ORDER/OPEN SESSION**

Mr. Breeding called the meeting to order at 6 p.m.

A. Motion to move into Executive Session at 6 p.m.

First: Mr. McCarron                      Second: Mr. Gilefski                      Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Gilefski, Mr. Barr, Mr. McCarron, Mr. Allen

Administrators Present: Heath Chasanov, Derek Prillaman

Others Present: Mrs. Colegrove (recording secretary), Kylie Cross (recording secretary)

**2. EXECUTIVE SESSION**

A. Personnel

- Personnel was discussed.

**3. RECONVENE OPEN SESSION**

A. Motion to Move into Open Session at 7:12 p.m.

First: Mr. McCarron                      Second: Mr. Gilefski                      Vote: 5-0

Board Members Present: Mr. Breeding, Mr. Gilefski, Mr. Barr, Mr. McCarron, Mr. Allen

Administrators Present: Mr. Chasanov, Mr. Prillaman, Dr. Hall, Dr. Long, Mr. Chase, Mrs. Thompson,

Mrs. Morroni, Mrs. Cain, Mrs. Brown, Dr. Leach, Ms. Mitchell, Mr. Sears

Administrators Absent: Mrs. Baerga

Others Present: Mrs. Colegrove (recording secretary), Kylie Cross (recording secretary)

B. Invocation

C. Pledge of Allegiance

**4. AGENDA ADOPTION**

A. Motion to accept the agenda with the deletion of Item 7A and corresponding action item 13D:

First: Mr. Barr                                      Second: Mr. Gilefski                                      Vote: 5-0

**5. PRESENTATIONS/RECOGNITIONS**

A. National FFA Presentation – Mrs. Leone

- Mrs. Leone recognized middle schooler Bethany Knutsen for placing 1<sup>st</sup> in the Environmental Science Category for her Soil Health Card Experiment at this year’s Regional FFA Competition. Ms. Knutsen went on to place 5<sup>th</sup> in the nation at the FFA National Competition, receiving High Gold Honors.
- Mr. Breeding and Mr. Chasanov presented Ms. Knutsen with an award from the district recognizing her achievements.

B. SCOPE Presentation – Mr. Connors, Mrs. Keeler, Mrs. Tucker

- Mr. Connors explained that SCOPE’s approach of ‘Keep it Simple and Consistent’ is working well and yielding positive results with students.
- Mrs. Tucker presented an example of a complex case and detailed how the SCOPE team managed the situation.
- Mrs. Keeler explained the process of transitioning students back into their home districts and the level of follow-up counseling provided following the transition.

**6. BOARD MINUTES**

A. October 18, 2018 Executive Session

- No changes

B. October 18, 2018 Open Session

- No changes

C. October 30, 2018 Board Retreat Minutes

- No changes

**7. SUPERINTENDENT’S REPORT**

A. October 2018 Budgetary Activity Report - Mr. Chasanov

- PLEASE SEE ITEM 4A

B. District Financial Oversight Committee Member Recommendations – Mr. Chasanov

- I am requesting Board approval for the following to serve a two year term on the Woodbridge Citizen Budget Oversight Committee:
  - Shawn Bowman
  - Jerome Hudson
  - Eddy Parker
  - Geoffrey Yoder
  - Jesse Savage
  - Ray Sockriter
  - Paul M. Breeding

C. Unit Count Waiver Request – Mr. Prillaman

- I am requesting Board approval for a unit count waiver for the WMS and WHS as they did not meet the required Title I allocations.

D. Class Size Waiver Request – Mr. Prillaman

- I am requesting Board approval for a class size waiver for K-3 as those grades exceeded the required ratios.

E. School Choice – Mr. Prillaman

- Mr. Prillaman presented (2) students for school choice for the current school year.

**8. BUILDING REPORTS**

A. Woodbridge Middle School – Mrs. Morroni

- We hosted Larry Rohlfing from Fulton Bank as our principal for the day. He participated in walk-throughs, observations, and lunch duty.
- 21<sup>st</sup> Century Club held our 'Lights on Event'. The program is going well.
- Spirit Week was a success. Fall sports wrapped up with a banquet this past Tuesday.
- Special thanks to Ms. Hartman and the WMS Band & Chorus for their performance in the district's Veteran's Day Concert.
- Staff Book Study kicked off with a Professional Development day lead by the FOCUS Team.
- Congratulations to our 8<sup>th</sup> grade students who marched in the Return Day Parade with the WHS marching band.
- Parent conferences are under way and going well.
- Special thanks to Becky Workman and the WMS Cafeteria staff for a wonderful Thanksgiving luncheon. And thank you to the board members and district office staff who joined us.

B. Woodbridge High School – Mrs. Thompson

- We ended the month of October with College Application Week. 128 seniors successfully applied to at least one college.
- The first marking period has ended and report cards have been mailed.
- We would like to thank Terri Hartzell and the WHS cafeteria staff for a lovely Thanksgiving feast. We appreciate the time and effort they put into making a great lunch. Additional thanks to the board members and district office staff who joined us.

C. Woodbridge Early Childhood Education Center – Mr. Sears

- We served 931 lunches at our Thanksgiving Feast today with over 300 parents in attendance. Special thank you to Shanon Schafer and her staff for the amazing job they did. Additional thanks to the district office administrators and retirees who came to help.
- Parent conferences have concluded and were successful.
- Upcoming November & December events include: 2<sup>nd</sup> Grade field trip to the Franklin Institute, Honor Roll & Attendance Assemblies, PBS Date night, Freeman Stage Presents, 1<sup>st</sup> Grade Christmas around the World, and the Kindergarten Charlie Brown Christmas Program.

D. Phillis Wheatley Elementary – Mrs. Brown

- We had over 200 parents and family members join us for our annual Thanksgiving feast. Thank you to the board members and district office staff that came to serve.
- Parent conferences are underway and going well.
- We hosted Claudette Satchell from M&T Bank as Principal for the Day. She enjoyed her visit and could not say enough good things about the students and school.
- Our SIPT Team is continuing their learning walks with newer staff, gathering ideas for improvement and professional development.
- Grade level winners for the Veterans Day writing contest were treated to dinner with their families courtesy of Heritage Shores. Winners are: Sophia Mazariegos, Third Grade, Spenser Moore Miller, Fourth Grade, and Nakaeya Burbage, Fifth Grade.
- Our Communities in Schools representative, Erin Perry, hosted a costume drive and pumpkin painting party prior to Halloween. Ms. Perry is also in charge of the food pantry sponsored by the Food Bank of Delaware.
- Honor Roll, Perfect Attendance, and Good Behavior assemblies are next week.
- Our reading challenge kicked off, with students challenged to read 14,000 books this year. Progress will be displayed outside the library.

9. **STUDENT REPORT – Ms. Kerrins**

- A special congratulations to the Varsity Football team for winning the Henlopen Conference over Delmar. We wish them Good Luck as they face Howard this week.
- Fall sports are wrapping up with banquets for the team members.
- WHS Theatre Company presents 'Annie' on December 13 through 16<sup>th</sup>. Tickets available from cast members or at the door.
- The WHS Select Ensemble Choir has been invited to give a holiday radio performance at 88.7 the Bridge.
- The WHS Performing Arts department was proud to participate in the District's Veterans Celebration on November 5<sup>th</sup>.

10. **BOARD REPORT**

Mr. Barr – We are pleased to host the winners of the Veterans Day Writing Contest at Heritage Shores. A resident of Heritage Shores is knitting hats for elementary students and will be continuing to donate as needed.

Mr. McCarron – I was happy to have participated in serving Thanksgiving Lunches at WMS and PWES. I want to say great job done by all and everyone have a Happy Thanksgiving.

Mr. Allen – I enjoyed serving Thanksgiving lunch this year and have new appreciation for the hard work of our cafeteria staff. I attended the DE School Board Association Meeting and found it to be very informative. I wish a Happy and Safe Thanksgiving to all.

Mr. Gilefski – Happy Thanksgiving to all.

Mr. Breeding – I want to take a minute to recognize our staff and say you are all doing a wonderful job tackling issues this school year. I wish the Football Team Good Luck against Howard this Friday. Please don't forget that we still have a surplus of coats donated from the Kiwanis club, and if we are in need of more I suggest writing a letter to them. I want to wish everyone a Safe and Happy Thanksgiving holiday.

11. **INFORMATIONAL ITEMS**

- A. Inservice Day – November 21, 2018 – No School for Students
- B. Thanksgiving Break – November 22-23, 2018 – SCHOOLS CLOSED
- C. Inservice Day – December 7, 2018 – No School for Students
- D. Board Meeting – Thursday, December 20, 2018 – PWES

12. **PUBLIC COMMENTARY**

- There was no public commentary.

**13. AGENDA ACTION**

- A. Motion to approve October 18, 2018 Executive Session Minutes as presented:  
First: Mr. McCarron                      Second: Mr. Allen                      Vote: 5-0
- B. Motion to approve October 18, 2018 Open Session Minutes as presented:
- C. First: Mr. McCarron                      Second: Mr. Allen                      Vote: 5-0
- D. Motion to approve October 30, 2018 Board Retreat Minutes as presented:  
First: Mr. McCarron                      Second: Mr. Allen                      Vote: 5-0
- E. Motion to approve October 2018 Budgetary Activity as presented:  
PLEASE SEE ITEM 4A
- F. Motion to approve the District Financial Oversight Committee Member Recommendations as presented:  
First: Mr. Barr                              Second: Mr. Gilefski                      Vote: 5-0
- G. Motion to approve the Unit Count Waiver as presented:  
First: Mr. Barr                              Second: Mr. Gilefski                      Vote: 5-0
- H. Motion to approve the Class Size Waiver as presented:  
First: Mr. Barr                              Second: Mr. Gilefski                      Vote: 5-0
- I. Motion to approve the School Choice Memo as presented:

Accept the following School Choice Applications for the 2018-2019 school year:

Woodbridge Early Childhood Education Center

Skylar Reynolds                      Kindergarten                      Moved Out of District

Phillis Wheatley Elementary School

Sierra Westcott                      Grade 5                      Moved Out of District

First: Mr. Barr                              Second: Mr. Gilefski                      Vote: 5-0

- J. Motion to approve the Personnel Memo as presented:  
I recommend approving the **employment** of the following:

Woodbridge High School

Anthony Zambito                              Temporary Teacher  
Effective: November 14, 2018

Rosemary West                              Temporary Spanish Teacher  
Effective: November 26, 2018

I recommend approving the following **coaches** for the 2018-2019 school year:

Woodbridge Middle School

Anthony Zambito	Head Wrestling Coach
Garrett Johnson	Assistant Wrestling Coach
Dennis Henriquez	Volunteer Assistant Wrestling Coach
Omar Jackson	Assistant Girls Basketball Coach
Omar Jackson	Assistant Boys Basketball Coach
Brian Gadzinski	Head Girls Basketball Coach

Woodbridge High School

Emilio Perry	Head Varsity Girls Basketball Coach
Matthew Moyer	Head JV Girls Basketball Coach
Courtney Cook	Assistant JV Girls Basketball Coach
Julius Cannon	Head Varsity Boys Basketball Coach
Shane Letthand	Head JV Boys Basketball Coach
Shane Marvel	Head Varsity Wrestling Coach
Jordan Marvel	Assistant Varsity Wrestling Coach
Patrick Davis	Head JV Wrestling Coach
John Mosley	Boys Basketball Assistant Varsity Coach
Andre Matthews	Boys Basketball Assistant JV Coach

I recommend rescinding the following coaches for the 2018-2019 school year:

Woodbridge High School

Andre Matthews

Boys Basketball Assistant Varsity Coach

I recommend approving the following EPERs for the 2018-2019 school year:

Woodbridge High School

Lynn Lynch

Web Page Coordinator

First: Mr. Allen

Second: Mr. McCarron

Vote: 5-0

14. **EXECUTIVE SESSION** (If Necessary)

15. **OPEN SESSION** (If Necessary)

16. **ADJOURNMENT**

A. Motion to adjourn at 8:14 p.m.

First: Mr. Allen

Second: Mr. McCarron

Vote: 5-0



Kylie Cross (Recording Secretary)



Heath B. Chasanov (Executive Secretary)

Board Minutes Approved: 12-20-18

Board Minutes Posted: 12-21-18